



Federal Aviation
Administration

BIRMINGHAM TOWER/TRACON BIRMINGHAM, ALABAMA





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Dear New Employee,

Welcome to Birmingham Tower! Here you will have an opportunity to work with an outstanding team of professionals that help make this a great place to grow and develop your skills. Your knowledge, abilities and positive attitude make you a highly regarded addition to our team, and I am certain that you will make a positive impact on our future.

We all want to make your tenure at this facility as enjoyable and rewarding as possible. Please feel free to ask any questions and express your thoughts and ideas to the staff and senior leadership. Our aim is to create an atmosphere where everyone is involved in the process of making our facility an exceptional place to work.

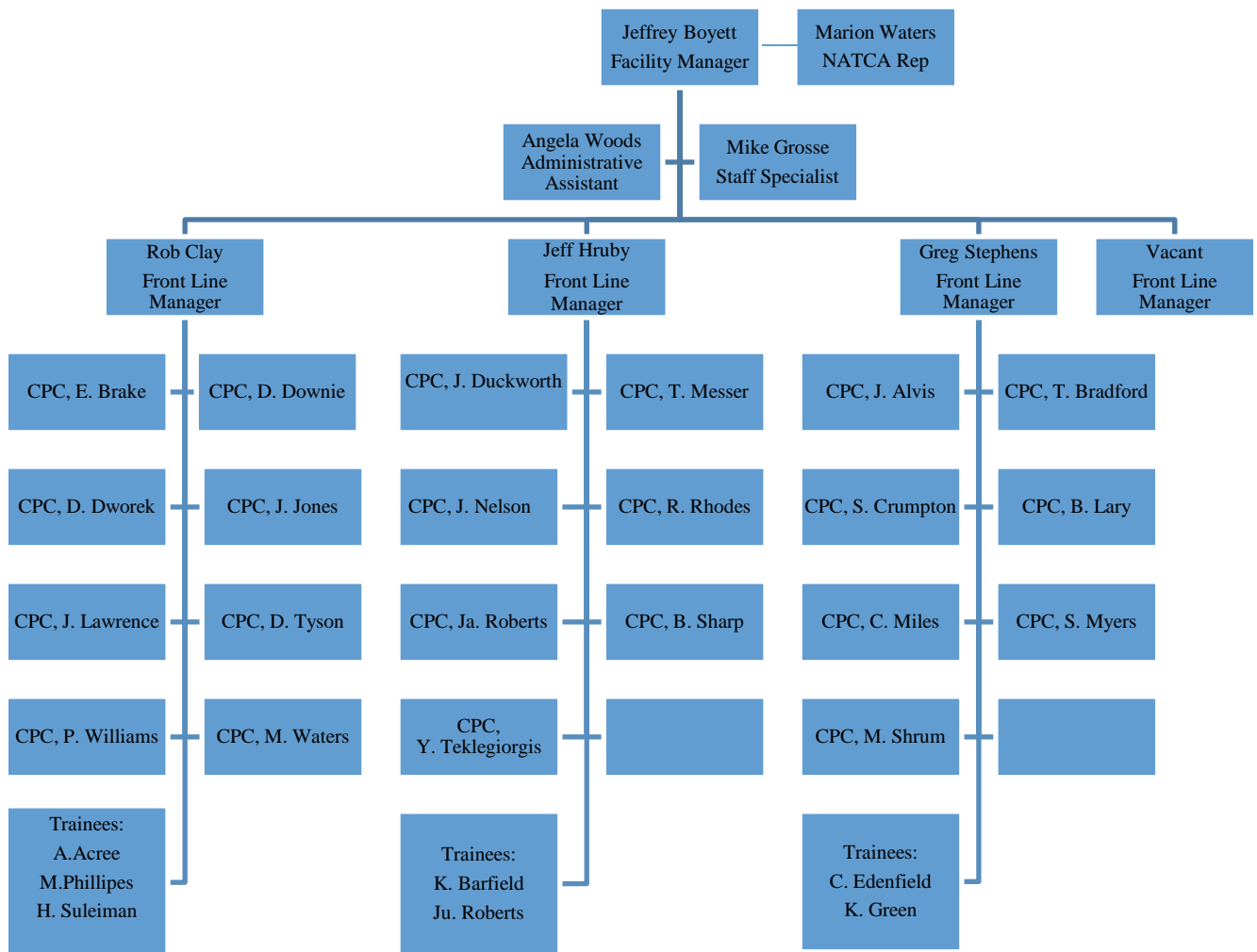
I look forward to working with you, and would like to welcome you again to our team!

Sincerely,

**Jeffrey W. Boyett
Birmingham Air Traffic Manager**



Birmingham Tower Organizational Chart





Birmingham Tower Leadership Team

Jeffrey W. Boyett, Manager

Jeff began his Federal Career in 1989. He served in the United States Air Force as an Air Traffic Controller. He was stationed at Castle AFB CA, Incirlik AB Turkey, Kunsan AB Korea, Moody AFB GA, Tuzla Bosnia Herzegovina, and separated at Moody. Jeff continued his Federal Career at Fort Sill, OK working for the Department of Defense. He moved into the FAA and worked at SDF Standiford, KY; TLH Tallahassee, FL; FLM HSV Huntsville, AL; FLM MEM Memphis Tower/TRACON Combined TN; FLM M03 Memphis TRACON TN; (A)ATM Mobile, AL; STMC M03 Memphis TRACON TN; ATM FAY Fayetteville, NC and ATM BHM Birmingham, Alabama.

Jeff is an outdoorsman who loves fishing, golfing, bowling, gardening, camping, and spending time with the family and friends. He enjoys several special hobbies that involve gardening and brewing his own root beer. Jeff is married with three kids, two boys and one girl. He enjoys going to sporting events and dedicating his time to the school's needs. When not found at work, participating in school activities, or performing a hobby, Jeff enjoys sitting on the porch with his wife watching the grass grow.

Angela Woods, Administrative Assistant

Angela Woods was hired by the FAA in September 1997. She has a strong administrative background which includes over 32 years of a variety of experience in this field. She has held secretarial positions at the Birmingham Airport Authority, Alabama Power Company and Lloyd Noland Hospital.

Angela has been married for over 30 years to Alfred and they have two adult children, Lauren and Derek.



Michael Grosse, Support Specialist

Michael Grosse has been in Air Traffic Control since December 1978 when he enlisted in the United States Air Force. During his four years in the Air Force he was an instructor at Keesler AFB in the Tower Simulator then assigned to Hurlburt Field Florida with the First Special Operations Wing. In August 1981 he was sent TDY to Daytona Beach Florida to support the FAA as a result of the PATCO strike. He remained there for a year and four months and was hired in place when his term of enlistment expired. He later transferred to Gulfport Mississippi and then to Mobile Alabama.

In 1995 Mike transferred to Birmingham, Alabama and was selected for the Automation Specialist position which was later converted to Support Specialist. Mike is married to Mary O'Malley and between them they have four girls, all of which are grown adults. He enjoys golf, sailing, motorcycles, customizing and building cars and painting.

Gregory Stephens, Front Line Manager

Greg began his Federal government career in 1982 by serving in the US Air Force. He later joined the FAA in 1991. He has been a Certified Professional Controller at Birmingham ATCT and Miami ATCT. While at Birmingham, he has also held the position of Support Specialist and now serves as a Front Line Manager. Greg is an outdoorsman who enjoys hunting, fishing and motorcycling.

Robert Clay, Front Line Manager

Rob began his career in 1990 by serving in the US Air Force. Nine years later he left active duty but kept working for the DOD as a civilian Air Traffic Controller, first in Ft Stewart and then at Dobbins. He joined the FAA in 2001 at BHM ATCT and 8 years later was promoted to FLM.

Rob has been married for 19 years and has two boys. He spends most of his time at the ballpark with his sons.



Jeffrey Hruby, Front Line Manager

Jeff began his career in 1989 at Orlando Executive. After a short TDY at Orlando MCO in 1990, he transferred to Sanford, FL. In 1992, he came to Birmingham ATCT as an air traffic controller. After four years in Birmingham, he transferred to Bismarck, ND where he remained until 2014. He returned to Birmingham in August, 2014 as a Front Line Manager.

Jeff has been married for over 25 years to Julie and they have two sons, Jarred and Zach. Jarred is 22 and is currently a Junior at the Air Force Academy in Colorado Springs. Zach (Nacho Guy) is 20 and a Sophomore at the University of North Dakota.



Our Expectations of All Employees

Birmingham Tower leadership team expects all employees to:

- **Come to work, be on time**
- **Be prepared – mentally and physically**
- **Understand leave policies and manage your leave appropriately**
- **Be cooperative and professional**
- **Treat people with respect and dignity**
- **Take initiative**
- **Be accountable**
- **Lead by example – be a good role model**
- **Do not tolerate or engage in any form of harassment or discrimination**
- **Actively participate in training**
- **Know your airspace and systems, know your equipment**
- **Use prescribed phraseology/correct facility and equipment names**
- **Follow rules and procedures**
- **Be open to feedback – provide honest information**
- **Be an effective team member**
- **Go home when the day's work is done.**



Birmingham Tower Policies

Hours of Duty

Administrative hours are 0700 to 1630.

Operational hours: BHM is operational 24-hours a day.

Parking/Security

- Parking is subject to administrative inspection and control.
- Vehicles must be parked (within designated parking spots).
- Vehicles should be locked at all times.

Building Access

Exterior perimeter doors and interior doors to the Birmingham Tower and other restricted areas are to be closed and locked at all times.

FAA ID Cards

- Employee ID's are to be worn at all times.
- Identification badges are not to be copied under any circumstances.
- Lost or stolen ID badges are to be reported immediately to the Facility Manager.

Guests and Visitors

- The facility manager must approve all visits to the FAA Facility.
- All visitors must be escorted to the administration area and sign the visitors log and be issued a visitor's badge.

Cell Phones

- Cell Phones are prohibited in Operational area.



Attractions Abound in Birmingham

Splash Adventure - A family friendly all-water park consisting of more than 50 acres of rides, shows and attractions.



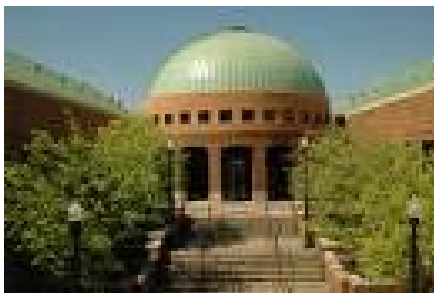
Barber Motor Speedway - Alabama's premier race track for both autos and motor bike racing





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Birmingham Civil Rights Institute - Opened in 1992, offers a self-directed journey through the Birmingham Civil Rights Movement and human rights struggle.

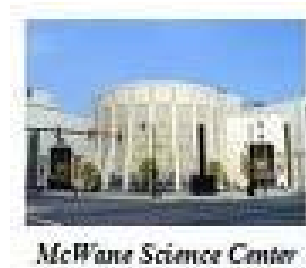


Birmingham Museum of Art - Founded in 1951, boasts over 17,000 works of art from around the globe.





McWane Science Center - State-of-the art interactive science museum.



Vulcan Park and Museum - Established in 1939. Home of the world's largest cast iron statue. Vulcan Park also boasts a new museum which gives an outstanding tour of Birmingham through History.





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Talladega Super Speedway- Hosts NASCAR races in the spring and fall each year. Birmingham ATC supports these events with a temporary control tower.



Railroad Park – A 19 acre green space in Downtown Birmingham that celebrates the industrial and artistic heritage of the city.





Rickwood Field - America's oldest baseball park celebrated opening day on August 18, 1910. It is listed on the National Register of Historic Places and is home of the annual Rickwood Classic.



Regions Field – A state-of-the art, 8,500 seat facility in the heart of downtown that serves as the home of the Birmingham Barons.





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Birmingham Restaurants of Note

Ruth's Chris Steak House in Birmingham, Alabama

<http://www.ruthschris.com/>

Romano's Macaroni Grill



www.macaronigrill.com

Colleges/Universities in/near Birmingham

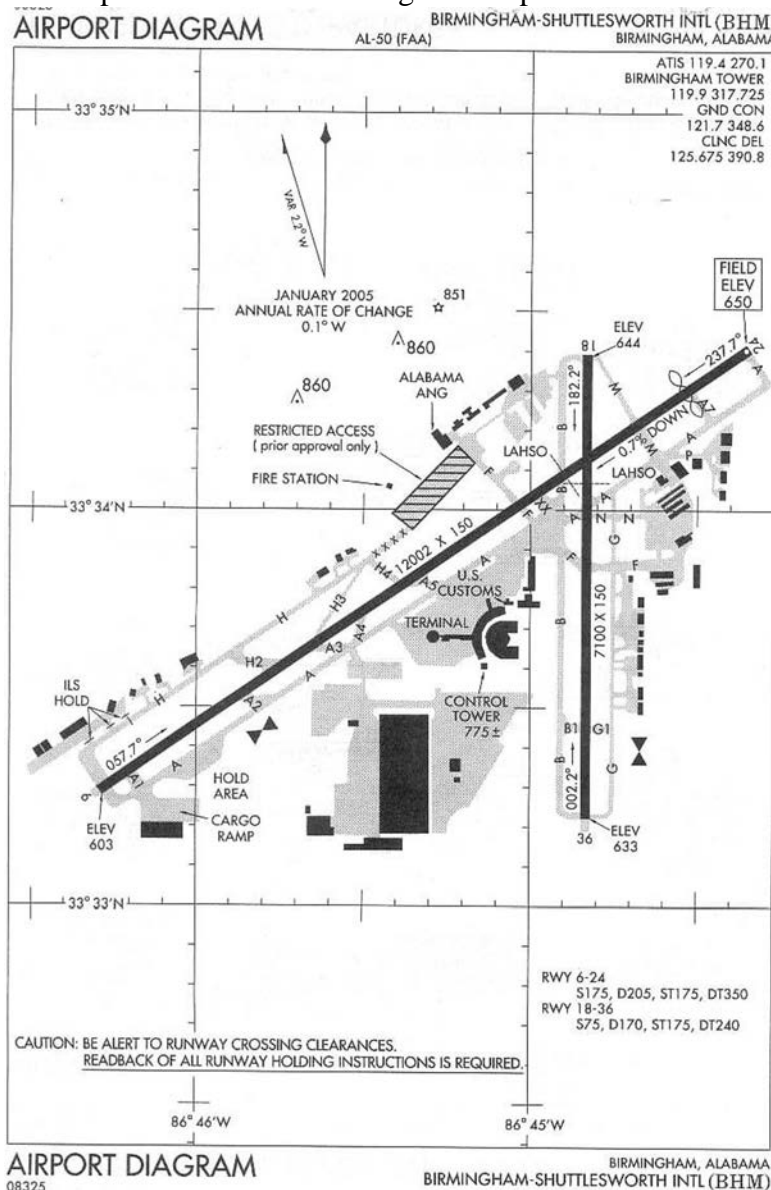
- University of Alabama at Birmingham
- Birmingham Southern College
- Miles College
- University of Montevallo
- Samford University

- Jefferson State Community College
- Lawson State Community College



Birmingham Tower and Airport Area Map

The map below locates Birmingham Airport within its immediate surroundings.





Birmingham Tower Directory

The following list provides the most commonly used phone numbers within the Birmingham Tower facility:

>> Air Traffic Manager	(205) 769-3901
>>Administration Support	(205) 769-3900
>> Facility Fax	(205) 769-3903
>> Facility TRACON	(205) 769-3907
>>Technical Operations	(205) 769-3950
>> Support Specialist	(205) 769-3920